LOMBONIE THAT I'I	PSMB	/SME/TNA/1/10	
-------------------	-------------	---------------	--

Company Registration No. (MyCoID)							

FREE TNA CONSULTANCY SCHEME

COMPANY INFORMATION

We would like to request for free TNA consultancy service under PSMB's SME TNA Consultancy Scheme to be conducted for our company. Our Company details are as follows:-

REGISTERED NAME AND ADDRESS OF COMPANY	TEL NO : FAX NO : EMAIL :						
The training personnel that will understudy with the assigned consultant is/are:							
Mr/Mrs/Ms:	Designation:						
Has this personnel attended any TNA training before? No Yes If Yes,	please answer the following.						
	NA training conducted by other training rovider						

If this personnel has attended other than PSMB's free TNA training, please submit a copy of the attendance certificate together with this application form.

We hereby declare that we will submit an Annual Training Plan based on the results of the Training Needs Analysis conducted for us. This will be submitted within 4 weeks after receiving the final report from the consultant. We will also undertake to implement all the programmes.

NAME AND DESIGNATION						
CHIEF EXECUTIVE :(CHAIRMAN / MANAGING DIRE		NAME : DESIGNATION :	(OFFICER-IN-CHARGE)			
SIGNATURE :		SIGNATURE :				
DATE :		DATE :				
* Delete whichever is inapplicable.						
COMPANY STAMP						
REMINDER: This form must be submitted to the following address together with the company profile and an organisation chart:-						
	Advisory and Consultancy Uni	t				
	SME Division Pembangunan Sumber Manusia	a Berhad				
	Wisma PSMB, Jalan Beringin					
	Damansara Heights, 50490 Kuala Lumpur					
	Tel : 03- 2096 4701/ 4704/ Fax : 03-2096 4946	4841/ 4895				
From where did you receive information about the Small and Medium Enterprises Training Needs Analysis Advisory and Consultancy Scheme? (<i>Please tick</i> (√) in the appropriate boxes.) ☐ TNA Workshop ☐ PSMB Website ☐ Other Employers						
			1 ,			
Other PSMB's programme	Employers' Associati	ions O	thers: (Please specify)			